May 6, 2019

Dear Entity Registry Website User:

The Lt. Governor's Office is pleased to announce the creation of the entity registry website and online registration tool stemming from legislation passed in 2018 (Senate Bill 28 and Senate Bill 29). This legislation is codified in UCA §67-1a-15. The legislation requires all Limited Purpose entities* and Local Government entities* to submit the following information using the online registration tool (paper submissions will not meet the statutory requirements):

- Upload a copy of the resolution or creation document for your entity
- Upload a high-resolution map or plat establishing your geographic boundaries (if applicable)
- Your entity's name
- Your entity's type of local government or limited purpose entity
- Your entity's governmental function
- Your entity's physical address, phone number, email, website and primary contact name
- Your entity's designated contact name, email and phone number
- Names of the members of your entity's board, commission, managing officers, etc.
- Your entity's source of revenue
- Upload the entity's assessment area (if applicable)
- Pay $50 registration fee

You will find detailed instructions and the link to register at entityregistry.utah.gov. **Register no later than June 30, 2019 to ensure you meet this requirement.** If you have any questions, please contact the Lt. Governor's office by emailing entities@utah.gov or calling (801) 538-1041.

Do not respond to this request with paper submissions as this will not meet the statutory requirement for submission.

Nonprofit corporations that receive an amount of money requiring an accounting report under Section 51-2a-201.5 must register with the Lt. Governor's office. If you are unsure of your status, please contact the State Auditor's office at (801) 538-1025 for further information.

*All entity types are listed at entityregistry.utah.gov.

Sincerely,

Jennifer Storie
Director of Administrative Services
Lt. Governor's Office