

**BY-LAWS  
OF THE  
TOURISM TAX ADVISORY BOARD**

**NAME:** The name of the Body shall be the Daggett County Tourism Tax Advisory Board.

**PURPOSE:** The Daggett County Tourism Tax Advisory is under the direct supervision of the Daggett County Commission, and is not authorized to expend public money, tax, or bond the County Commission in any way.

The purpose of the Board is to advise the Daggett County Commission on the best use of revenues collected from Transient Room Taxes, Restaurant Taxes and any other tourism, recreation, cultural or convention taxes levied in Daggett County, Utah as per State Code Sections 17-31-8, 59-12-301, and 59-12-603.

The Board will:

1. Meet at least Quarterly to transact businesses and advise the county legislative body on the best use of revenues collected from the transient room taxes, the tourism, recreation, cultural, and convention facilities taxes as levied by the county legislative body.
2. Monitor revenues and expenditures of all tourism related taxes.

**MEMBERS:** The number of Board members shall be no less than 5 nor more than 7. The County Commission will appoint members from recommendations by the Board and applications from interested Daggett County residents who meet the following requirements:

1. Board members must reside in Daggett County, Utah
2. Members shall represent the hotel and lodging industry, restaurant industry, recreational facilities, convention, museum and cultural facilities or any other tourism related activities.

There shall be a term of four years with the possibility of reappointment for Board members. Terms will end on December 31<sup>st</sup>. Board members may notify the Board of their desire to continue at the end of the term in writing or electronically. The Board will then make recommendations to the County Commission for their approval. The Daggett County Commission may, at any time, release and/or replace members without cause.

**OFFICERS:** The officers of the Board shall be a Chairman, Vice-Chairman, and any other officers deemed necessary by the Board, and upon consent of the majority of the existing Board.

The Vice-Chairman will be elected by a majority vote of the existing Board for a term of one year. The Vice-Chairman will become the Chairman at the end of his/her term unless he/she resigns or is not reappointed to the Board.

Elections will be held during the first Board meeting of the year.

**CHAIRMAN:** The Chairman of the Board shall preside at all meetings of the Board, and all other meetings held under the direction of the Board. The Chairman will also perform other various duties as deemed necessary and associated with the office of Chairman.

**VICE-CHAIRMAN:** The Vice-Chairman of the Board shall perform the duties of the Chairman in the absence or incapacity of the Chairman. The Vice-Chairman will also perform other various duties as deemed necessary and associated with the office of Vice-Chairman.

**EXPENDITURES:** Expenditures of Tourism Tax Revenues will be authorized by the Daggett County Commission in accordance with the Statutes of the State of Utah. The Tourism Tax Advisory Board may make recommendations to the Commission but has no authority to expend public money, tax or bind the County Commission in any way.

**MEETINGS:** Meetings will be held on a quarterly basis or as deemed necessary by the Board.

**QUORUM:** A quorum shall consist of a majority of the existing Board for the purpose of conducting its business. Action may be taken by the Board upon vote of a majority of the existing Board.

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Commission Approval Date: 07/06/04

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Commission Approval Date: 11/10/2015