

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, December 30, 2014. All members were present. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Mrs. Perry, Board Chair.

Also present were: Clyde Slaugh-County Commissioner Elect, Jack Lytle-County Commissioner Elect, Brian Raymond, James Olsen, David Orr, Keri Pallesen-County Auditor/Recorder,

There was no one present with old business nor citizens comments.

The minutes of the December 23, 2014 meeting was provided by the County Clerk's office for review and approval. Mrs. Perry provided a correction for the time stated for the meeting adjournment to 4:07 P.M. Motion by Mr. Blanchard to approve the minutes as revised. Seconded by Mr. Steglich, all in favor.

The Open Invoice Report was provided for review and approval by the County Auditor's office in the amount \$45,245.10. With no questions or concerns, motion by Mr. Steglich to approve the Open Invoice Report as provided. Seconded by Mr. Blanchard, all in favor.

There was no correspondence provided for review.

Mrs. Slagowski was not present nor has provided any information regarding the surplus of the computer.

Consideration of adoption Resolution #14-30, for the Adoption of the 2015 Budget was on the agenda for review and discussion, Mr. Blanchard addressed his concern with the salary increases as reflected in the Auditor/Recorder Budget at 22%, Clerk/Treasurer Budget at 12% and Assessor Budget at 11%. He feels that if there are going to be raises given, they need to be given across the board. The matter was reviewed and discussed. He stated that he also noticed that the retirement for the Clerk's office went up and the 401K went down which he questioned. The Commission determined to wait until Mrs. Pallesen can be present to address Mr. Blanchard's concerns. This matter will be continued until later in the meeting.

Consideration of the 2014 Budget adjustments was on the agenda for review and discussion. Mrs. Perry stated that the total amount needed for the adjustments was \$249,094.00 and the Commission needs to determine where they are going to transfer that amount. Mr. Blanchard stated that the money should come from the Fund Balance rather than any other location. Mr. Steglich stated that he had talked to other Commissioners and they had told him that the last place to take money is the Fund Balance and he does not support taking it from there. Mrs. Perry stated that she agreed with that. The matter was reviewed and discussed. Motion by Mr. Steglich to amend the 2014 Budget with Resolution 14-29, TO REOPEN CALENDAR YEAR 2014 BUDGET, and for the funds in the amount \$249,094.00 be taken from the RDA Fund and transferred to the General Fund with the tracking of the funds to be shown. With Mr. Blanchard abstaining, seconded by Mrs. Perry with a Roll Call vote. Mr. Blanchard – Nay, Mr. Steglich – Yea, and Mrs. Perry – Yea. Mr. Lytle questioned what would be the remaining balance in Fund 25 and Mrs. Perry responded that it would be around \$300,000.00.

Motion by Mr. Steglich to approve Ordinance #14-28, ORDINANCE ESTABLISHING SALARIES FOR 2015. Seconded by Mr. Blanchard, all in favor.

The matter before the Board is the Grant Search membership and Mr. Raymond readdressed the matter of the three different groups that have data bases for grant searches. Mr. Raymond provided additional information. He stated that there are not a lot of grants that work for the county but with the new non-profit recently set up they can seek grants from foundations as they are required to give 5% of their earning each year or they lose their status. Those grants are easier to write but much smaller and Foundations do not always cover wages only a small administrative fee. He feels that the county needs to have a strong direction before trying for grants. He stated that this can be postponed until the new Commissioners are in office. Mr. Steglich agreed that the county needs a plan on where they are going to go and prioritized. Donzel Worthington had stated that there are grants from the State of Utah for planning and Infrastructure and willing to help if the county had a plan where they were going. Upon review and discussion, it was determined that this matter will be continued until next year.

Motion by Mr. Steglich to go into the RDA portion of the meeting at 9:35 A.M. (In & Out). Seconded by Mr. Blanchard, all in favor.

The Addendum to Contract to Purchase Vacant Land between Daggett County and Delta Plan One, LLC was provided for consideration. The purpose of the addendum was to extend the contract to March 1, 2015. The matter was reviewed and discussed. Motion by Mr. Blanchard to approve the Addendum allowing for the March 1, 2015 extension. Seconded by Mr. Steglich, all in favor. Mr. Thompson or Mr. Orr will be present to sign the Addendum in open meeting.

John Morton was not present and Mr. Blanchard stated that he had met with him after the Closed Session but has not heard anything back. He had sent a letter to the other Commissioners regarding their meeting.

David Orr was present for the signing of the Addendum to Contract to Purchase Vacant Land which was signed in Open Meeting.

Motion by Mr. Blanchard to go back into closed session to discuss competence and character of an individual at 9:42 A.M. Seconded by Mr. Blanchard, all in favor. Those present for the meeting were Brian Raymond, Commissioners Elect Slaugh and Lytle, Commissioners Blanchard, Steglich and Perry and Clerk McKee. Mr. Blanchard was excused from the Closed Session at 10:00 A.M. and returned at 10:20 A.M. Mr. Raymond was excused from the Closed Session at 10:10 A.M.

The regular session reconvened at 10:30 A.M. Those present were Commissioners Elect Slaugh and Lytle and Commissioners Blanchard, Steglich and Perry, Clerk McKee and Auditor Pallesen. The matter for consideration was the 2015 Budget adoption and the consideration of transferring RDA funds to balance Fund 10 and to make sure that there is a tracking of the transfer.

Mrs. Pallesen, County Auditor, was present and addressed the concerns as stated by the Commissioners. Mrs. Pallesen stated that there was paperwork that had been provided by Craig Smith to recall the loan from the RDA that she would review. Mrs. Pallesen stated that in the 2014 Budget there was a change in Fund 28 to budget for the depreciation as well as the predator control money transferred back into the General Fund. Mr. Lytle questioned there being funds in the amount of \$5,000.00 received for PILT from SITLA and it was determined that Mr. Lytle will discuss this issue with the State. Mr. Blanchard questioned the matter of the salary increases as shown in the 2015 budgets for the offices. Mrs. Pallesen explained that in 2014 the Auditor/Recorder and

Clerk/Treasurer's budgets had been cut and then in May of that year those offices were allowed to go back to original employee hours without increasing those budgets to reflect that. This amount would be that change going forward to the end of 2014 and into 2015 to put staff back to where it was. Mrs. Pallesen stated that she could reduce her 2015 budget by \$8,000.00. The matter was reviewed and discussed. Mr. Blanchard then questioned the issue of the salary increase in the Clerk/Treasurer and the 401K being less and Mrs. Pallesen explained that the county does not contribute anything to 401K currently. There are some employees that have a 401K that are Tier II employees that can opt into that. The issue of the Justice Court stating that she could bring in more revenues was discussed. The cost for utilities from Building and Grounds was discussed and determined that the budget amount of \$32,000.00 was a good figure. Upon review it was determined that there was nothing budgeted for the resurfacing project for the Manila Airport. The total cost of the project is \$90,000.00 with revenues from the State of Utah in the amount of \$81,000.00 with \$9,000.00 as a match from the county. It was also determined that in Fund 28 there needs to be a revision due to the change from repairing the water tank to replacing the water tank in the amount of \$1.03M. They are expecting approval for a 50/50 grant/loan but it has not been approved. This would mean a yearly payment of \$17,000.00 which will require a rate increase for water. The grant amount will be \$510,000.00 and \$510,000.00 loan. Mr. Lytle questioned Civco charging \$14,000.00 for the resurfacing and Mr. Steglich stated that is figured in the bid and Mr. Raymond will be researching the amount of a prior invoice. It was also determined that IT needs to be reduced by \$11,000.00.

Mr. Steglich reported that the Six County meeting on January 9, 2014 has been cancelled with the next meeting scheduled for February 6, 2014.

Mrs. Pallesen stated that due to the loan repayment from the RDA to the county, the funds will need to be shown coming from the fund balance in the General Fund until the process can be completed in 2015 for the loan repayment from the RDA and a revised motion would be required. The \$249,094.00 to balance the 2014 Budget will need to come from the General Fund Balance until the process to take the money from the RDA Fund in the 2015 Budget can be complete and replace the fund balance in Fund 10. This matter will also need to be included in the adopting of the 2015 Budget to replace the \$249,094.00 in the fund balance of the General Fund with the RDA funds.

The 2014 Budget adjustments as listed in Resolution #14-29 were reviewed and discussed. Mrs. McKee questioned if the amount transferred would cover the cost of the publication of the delinquent tax list and Mrs. Pallesen stated that she would have enough in the transfer for her office to cover that. Mr. Blanchard then questioned the issue of the offices being over budget and Mrs. Pallesen stated that the reason was due to the change in the budgets without them being revised later.

Upon review and discussion, motion by Mr. Steglich to approve Resolution #14-29-to Reopen Calendar Year 2014 Budget as presented and changes made. Seconded by Mr. Blanchard with corrections made, all in favor.

With regards to the 2015 Budget, motion by Mr. Steglich to approve Resolution #14-30, 2015 BUDGET ADOPTION, as revised by moving the \$249,094.00 from the RDA to the General Fund to offset the fund balance used. The 2015 Budget will be what is approved today with the current fund balance of \$267,894.00. With Mr. Blanchard

abstaining, seconded by Mrs. Perry, with a roll call vote. Mr. Blanchard - Nay, Mr. Steglich - Aye, Mrs. Perry - Aye.

With nothing further, the meeting adjourned at 11:35 A.M.

/s/ Sue Olorenshaw

/s/ Karen Perry

/s/ Jack Lytle

/s/ Clyde Slaugh