

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Wednesday, October 15, 2014. Commissioners Blanchard and Perry were present and Commissioner Steglich was excused. Vicky McKee, County Clerk was present as board secretary. The meeting was called to order at 9:00 A.M. by Mrs. Perry, Board Chair.

Also present were: Clyde Slaugh, Sheila Williams, Keri Pallesen-Auditor/Recorder, Tammy Twitchell-CEM, Matt & Amanda Lucas, David Combs, Carrie Poulsen-P&Z Secretary and Cameron Olsen.

Tammy Twitchell, CEM, was present to provide information to the County Commission that Daggett County had been awarded the EMPG Project Grant for Search & Rescue for a match of \$10,000.00 for the \$10,000.00 grant. Sheriff Jorgensen wants to use the funds received from the golf tournament (\$13,000.00) to double the capacity of the grant and plans to buy a second Search & Rescue Trailer to be used in Dutch John so they can respond quicker. She also reported that the county did not receive the CERT Grant.

Mr. Blanchard provided a copy of an email that he had just received from Tim Simonsen, Coldwell Banker, regarding commercial sales in Dutch John. His email stated that he did not think the reason that property was not selling in Dutch John was the price set nor how it is marketed but that there are only a very small group of people that are potential users for the property. Mr. Blanchard questioned if the Commission would still want him to attend a meeting and discuss the issue as Mr. Simonsen is willing to do that. Upon review of the email it was determined that his presence at Commission meeting was not necessary.

Mrs. McKee addressed her concern that items regarding the grant application for the Dutch John water tank repairs was not on the agenda. Mr. Blanchard stated that Mr. Reynolds, Civco, Inc., had stated that he felt that he had all the necessary information. If something is missing the matter will be continued.

With regards to citizen's comments, Sheila Williams was present to request to be able to display and sell tickets for a quilt that she had made for the Utah Association of Conservation Districts Ladies Auxiliary Group. She had contacted Mr. Lund, County Attorney, regarding this and he did not see any issues. The quilt will be displayed on a quilt rack in the lobby of the Courthouse and raffle tickets will be sold for chances and the money will go to a scholarship program for the high school kids upon approval by the Commission. Three out of the last five years Daggett County students have received these scholarships. The Commission was in favor of Mrs. Williams displaying the quilt and selling chances on it.

The minutes of the September 30, 2014 meeting were provided by the County Clerk's office for review and approval. Mr. Blanchard questioned the statement in the minutes on Page 1, Paragraph 4, Sentence 12. Upon review it was determined to delete the sentence. He also addressed some corrections on Page 3, Last Paragraph there is a comma missing between Blanchard and Steglich and on Page 4, Paragraph 3, Sentence 4 the word "wanting" is missing a "w". Motion by Mr. Blanchard to approve the minutes as revised. Seconded by Mrs. Perry, all in favor.

The Open Invoice report was provided by the County Auditor's office in the amount of \$249,307.46 for review and approval. Mrs. Perry questioned the location for a portion of the invoice from Bridger Valley Electric and coded to Dutch John Town

Administration and Mr. Blanchard explained that was the Shop (Airport Hangar). She also questioned the coding for the same invoice and listed as Fire Utilities and it was determined that invoice was for the Dutch John Fire Department (County owned). Mr. Blanchard stated that the invoice from Union Telephone for the Conference Hall should be coded to elections. Mrs. Perry stated that she had coded the invoice from the Flaming Gorge Market for the mower in error as it should be 4162-250 rather than 510. Mr. Blanchard questioned the coding for the invoice from Joe Jacobs to Fund 33- 4146-620 as the rest of the expenses for the desks have come out of 4111. Mrs. Pallesen stated that the county had run out of capital expense budget and Mrs. Asay had the money in her budget and in order to complete the project she took it out of her account. Upon Mr. Blanchard's request, the funds will be transferred from Fund 33, Assessing & Collecting to the Capital Fund. Mr. Blanchard questioned the expenses for travel for Mrs. Pallesen and Ms. Anderson and Mrs. Pallesen stated that she had paid the difference. Mr. Blanchard stated that the county needs to look at per diem rates for next year. Mrs. Pallesen provided an invoice that was not included on the Open Invoice Report from Lain & Diane Ferrin who attended the EMS Instructor Training. She stated that she had pulled their invoice because the amount submitted for the hotel room was \$103.00 which is \$3.00 over the allowed rate. Upon checking with the Sheriff he stated that there were two of them so the amount allowed would be \$200.00 so she was requesting Commission approval. Motion by Mr. Blanchard to approve the Open Invoice report including the invoice submitted by Mrs. Pallesen for Lain and Diane Ferrin. Seconded by Mrs. Perry, all in favor.

With regards to correspondence, Mrs. McKee addressed the matter of the report back from Fairbanks Scales. The inspector had provided the information that the scales were accurate but there was a need for a replacement panel and that there was mud on the scales. Mrs. Perry stated that she would provide that information to Sam Hammer, Maintenance. There was also a letter from the Soil Conservation District regarding their concerns with the Bishop Bill. Mr. Blanchard had provided letters to be signed and sent to the U.S. Army Corps of Engineers and the U.S. Environmental Protection Agency regarding a proposed rule change for the proposed "waters of the U.S.". The matter of a letter from the State of Utah, Court Administrator's Office regarding the wages to be paid to the Justice Court Judge will be on the next agenda for consideration.

The business license application submitted by Steve Habovstak was provided by the County Clerk's office for review and approval. Motion by Mr. Blanchard to approve the business license application as submitted. Seconded by Mrs. Perry, all in favor.

There were two desks that had been requested to be declared surplus on the agenda and the matter was reviewed and discussed. Mrs. McKee was requested to prepare a notice to be posted at both of the Post Offices. Motion by Mr. Blanchard to approve to surplus the two desks as requested and Mrs. Perry will check with Travis Dupaix to determine if the EMTs had a need for them first. Upon them not needing the desks a notice will be prepared. Seconded by Mrs. Perry, all in favor.

Mrs. McKee requested approval of the following names to be added to the list of election judges that can be used during the election: Camille Rosenburger and Linda Blanchard. Motion by Mr. Blanchard to approve the additional names as submitted by the County Clerk. Seconded by Mrs. Perry, all in favor.

Motion by Mr. Blanchard to go into Closed Session at 9:05 A.M. for discussion of disposal of real property in Dutch John. Those present were Matt & Amanda Lucas, Clyde Slaugh, Auditor Pallesen, Commissioners Blanchard and Perry and Clerk McKee.

The regular meeting reconvened at 9:40 A.M. with those previously mentioned present.

Mrs. McKee stated that working with Mr. Raymond, she had prepared a notice which had been posted and published requesting proposals for Project Management of the Dowd Mountain Trail Maintenance Project, Phase I. The county had received two proposals in addition to the one submitted from Trails Utah earlier for the project. Upon review and discussion, motion by Mr. Blanchard to approve the proposal as submitted earlier by Trails Utah as low bid. Seconded by Mrs. Perry, all in favor.

The county had received a letter from McKeachnie Law Offices requesting that the county act on the Petition to Vacate Roads provided 2 ½ years ago. Mr. Slaugh stated that the road department had vacated roads like this in the past as this is a dead end road on private property on Diamond Mountain. Upon discussion, it was determined that there was more information needed so this matter will be continued until the next meeting. Mr. Slaugh stated that to his knowledge, the county has never taken heavy equipment into property at the top of Marshall Draw.

Upon submission of a Volunteer Application, motion by Mr. Blanchard to approve for Chad Reed to serve on the Cemetery Board. Seconded by Mrs. Perry, all in favor.

Travis Dupaix had requested to be allowed to have a credit card for purchases made for EMTs. The matter was reviewed and discussed. Mrs. Pallesen recommended to work toward setting up accounts with companies that Mr. Dupaix purchases from and see how this works. Motion by Mr. Blanchard for Mr. Dupaix to work with Mrs. Pallesen and determine the best solution and if a credit card is necessary, it is approved with a limit of \$2,000.00. Seconded by Mrs. Perry, all in favor.

Mrs. Perry stated that the matter of the Change of Requirements for the Public Lands Committee is no longer necessary as there are now seven applicants for the board.

The following list of applicants for the Public Lands Committee was provided for review and approval: Jack Lytle, Chad Reed, Donald Ross Catron, Jerry Steglich, Charles Bennington, Hank Gutz and Ryan Mosley. The matter of the County Commissioners being on the board was discussed as well as establishment of the board with bylaws and meeting dates. It was also determined that there can still be additional applicants for the board. Motion by Mr. Blanchard to approve the listed names “a” through “g” as provided. Seconded by Mrs. Perry, all in favor.

Dave Combs was present to provide information to the Commission regarding the plans for the improvements to the Trout Creek Flyfisher property in Dutch John. The changes from the initial layout are reflected on the provided maps. The proposal is to build sixteen (16) RV sites and seventeen (17) cabin sites upon them all being completed. They are now only talking about building 8 cabins and want to pour their foundations while the weather is nice. They want to show that they are putting money into the project and are serious. Mr. Blanchard stated that he recommended that Mr. Combs talk to the Forest Service about the access to the new accommodations on Little Hole Road as they do have a right of way on the county road. Mr. Combs stated that he had talked to Rowdy Muir at the Forest Service and he had stated that there was no problem as this

belongs to the county. Mr. Blanchard stated that the contract with Trout Creek Flyfishers is up and the county needs to determine if Trout Creek needs to pay the \$42,000.00 rather than the agreed upon \$12,000.00 or the Commission approve a participation agreement for an extension of time and he recommends it to be done in writing. Mr. Combs requested an extension for completion on the project until October 2015 with the ability to request time for stormy days. Motion by Mr. Blanchard to approve for a Participation Agreement to be prepared by Mr. Lund, County Attorney, granting Trout Creek Flyfisher an extension of time for completion of their project until December 30, 2015. Seconded by Mrs. Perry, all in favor. Mr. Combs also requested approval to start on the foundations and Mr. Blanchard stated that upon approval from Planning & Zoning tonight he should be ready to go.

Mr. Blanchard provided the proposed revised Dutch John Utility Fees and Rates. The matter of the need for the fee increase was discussed as well as issuance of impact fees. Motion by Mr. Blanchard to approve the increase in the hook up fee for both water and sewer. Seconded by Mrs. Perry, all in favor. The issue of impact fees will be continued to allow for more information to be obtained.

Motion by Mr. Blanchard to approve the Agreement & Use Permit to allow the Flaming Gorge Chamber of Commerce to use the rodeo grounds for the closing ceremonies for the Burbot Bash on January 25, 2014 from 7:00 A.M. to 2:00 P.M. Seconded by Mrs. Perry, all in favor. Mrs. Pallesen requested for the Chamber of Commerce to provide a copy of their insurance.

Mr. Blanchard stated that he had prepared and posted a notice in Dutch John for sale of the unusable property, Block 7, Dutch John but upon visiting with Mr. Lund he had identified a problem. He had originally posted it as one lot but the current adjacent owners wanted it split up and the county would need to go through the subdivision process. He had talked to the two owners yesterday and Mr. Henline had stated that he would like to start building this fall and had requested that the county sell the property to them and let the two property owners split the property. Upon review and discussion, Mr. Blanchard was advised to go ahead with the project and post the notice for fifteen days and sell the one lot as recommended by Mr. Lund and requested by the adjacent land owners.

Cameron Olsen, Aycock, Miles & Associates, was present to provide the 2013 Audit report to the County Commission. He provided copies of the audit and reviewed it with those present.

The issuance of impact fees was discussed with Mr. Olsen and he stated that he would email back any information that he has and the website address. He is certain that it does require an engineering study to be completed and formal adoption of the impact fee.

With no further business the meeting adjourned at 11:10 A.M.

/s/ Vicky McKee

/s/ Karen Perry

/s/ Warren Blanchard

