

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, July 15, 2014. Commissioners Blanchard and Perry were present and Commissioner Steglich was excused to attend another meeting. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Mrs. Perry, Board Chair.

Also present were: Brian Raymond-Economic Development Director, Chris & Charlie Forrester, Clyde Slauch, Keri Pallesen-County Auditor/Recorder and Niel Lund-County Attorney,

With regards to old business, Brian Raymond provided information regarding a Cooperating Marketing Grant being used for advertising with KREX out of Grand Junction, Co. The agreement as presented in the amount for \$4,000.00 and budgeted in Fund 22, provides for there to be a give away this month with the cost being only what is given and marketing next month with KREX. Motion by Mr. Blanchard to approve the agreement as submitted and the matter will be back on the agenda for ratification at the next meeting. Seconded by Mrs. Perry, all in favor.

With regards to old business, Mrs. McKee reported that she had received a phone call from Kevin with Utah Fire Equipment stating that he would be in Manila on July 30, 31 and August 1st and will be at the county building late morning on July 31, 2014 to take care of the county fire extinguishers.

The minutes of the July 8, 2014 meeting and the Special Meeting Held on July 11, 2014 were provided by the County Clerk's office for review and approval. Motion by Mr. Blanchard to approve the minutes from July 8, 2014 as presented. Seconded by Mrs. Perry, all in favor. The minutes from the Special Meeting held on July 11, 2014 will be continued until the next meeting as Mr. Blanchard had not been present at that meeting and Commissioner Steglich is not present today.

The Open Invoice Report was provided by the County Auditor's office for review and approval in the amount of \$70,662.12. Mr. Blanchard questioned the invoice as submitted for Per Diem from Kelly Wilde to attend the Alliance Meeting as the employees from Dutch John attending the meeting did not charge for lunch. Mrs. Perry will check with Mr. Wilde regarding that expense. There was discussion regarding the charge on Mrs. Perry's credit card billing which was listed as fraud and Mrs. Perry explained that there had been a fraudulent charge on her credit card without her knowledge and Zion's Bank will reimburse the charge. Motion by Mr. Blanchard to approve the Open Invoice Report in the amount of \$70,662.12. Seconded by Mrs. Perry, all in favor.

Mrs. McKee had provided quite a lot of correspondence in the packet for today's meeting with no discussion from the Commission. Mr. Raymond had also provided a letter to the Forest Service expressing the Commission's support for the expansion of the Town of Manila's landfill.

The following business license applications were provided by the County Clerk's office for review and approval: Monty Thurgood and Trout Creek Flyfisher, Inc. Mrs. McKee informed the Commission that the application submitted by Trout Creek Flyfisher, Inc. was only a name and ownership change and questioned if they felt that payment was needed. The matter was discussed and determined that since the license to operate the business had been paid once it was not necessary to pay again. Motion by

Mr. Blanchard to approve the business license applications as submitted. Seconded by Mrs. Perry, all in favor.

Mrs. Pallesen had requested to schedule the 2014 Board of Equalization date on the Commission Agenda for today's meeting. She stated that the Board of Equalization needs to be held in September. Taxpayers have until September 15, 2014 or 45 days (September 2nd) after the disclosure notice is mailed or whichever is later. Possible dates were reviewed and discussed and Mrs. Pallesen stated that they normally hold one hearing on an afternoon and one on a morning. Motion by Mr. Blanchard to approve to hold the 2014 Board of Equalization dates for Tuesday, September 16, 2014 at 1:00 P.M. to 4:00 P.M. and Thursday, September 18th, 2014 from 9:00 A.M. to noon. Seconded by Mrs. Perry, all in favor.

Motion by Mr. Blanchard to approve the 2014-2015 District Court Contract in the amount of \$36,800.46 which reflects a decrease in the amount of \$227.02. Seconded by Mrs. Perry, all in favor.

Motion by Mr. Blanchard to approve the Bailiff and Security Contract for the Daggett County Courts in the amount of \$1,745.00 which reflects an increase in the amount of \$245.00. Seconded by Mrs. Perry, all in favor.

Motion by Mr. Blanchard to approve to ratify the Use Permit for the Cow Country Junior Rodeo for the 2014 season. Seconded by Mrs. Perry, all in favor.

Mr. Lund addressed the matter of the Codification Contract for the county resolutions and ordinances. He provided the pros and cons for either fixing the existing code or copying it from another county and the matter was reviewed and discussed. Mr. Blanchard suggested that the county not codify the Dutch John Ordinance with the plan of Dutch John incorporating as they will need to set their own Zoning Ordinance upon incorporation. Mr. Lund stated that if the Commission liked the contract as presented and upon approval they would be able to make revisions later which could be a reduction in cost. The first step will be reviewing and revising and they will then work with the county and the process will take up to one year to complete. Motion by Mr. Blanchard to approve the Codification Contract as provided by Sterling Codifiers, Inc. Seconded by Mrs. Perry, all in favor.

The matter of the lease of two vehicles for the Sheriff's office will be continued as the county has not received the paperwork.

The matter on the agenda is Coldwell Banker Agreement. Mrs. Perry stated that Jana Franz had a contact that was interested in commercial property and she had reviewed the current and past listings but could not find any of the county's property being advertised. Mr. Blanchard stated that prior to approving the contract, the county needs to check into the listing and he would make a phone call.

Motion by Mr. Blanchard to accept the donation from Nila Wilde for a cooler for the Rodeo Grounds. Seconded by Mrs. Perry, all in favor.

Mrs. Perry had requested the matter of Pay for Military Leave policy on the agenda for discussion. Mrs. Perry stated that there used to be a policy where if you were on military leave you received pay. Mrs. Pallesen stated that with the prior County Attorney, the policy had been updated and replaced with what was in the Duchesne County Personnel Policy. The State of Utah and the Federal Government pays for military leave and our policy does not say we cannot pay and the Department Head can determine what is to be done. The matter was reviewed and discussed. Mrs. Perry stated

that it had been said to her that when county employees obtain training they are paid but when they go on military leave they are getting training for their job by their military service. Mr. Lund stated that the MA's (military police) would receive training which would apply to their job but a different rate would not always apply. The policy says they can take the leave and it does not require them to be paid but if they are receiving training the department head can pay them. It was determined that this matter will be continued to an Elected Officials meeting so that the County Sheriff can be involved.

Motion by Mr. Blanchard to approve for Don and Jane Foucault to be able to sell one of their cemetery lots (Section 25, Lot 4 & 5) as per the Daggett County Cemetery Bylaws. Seconded by Mrs. Perry, all in favor.

Motion by Mr. Blanchard to go into the Redevelopment Agency portion at 9:45 A.M. (In & Out). Seconded by Mrs. Perry, all in favor.

Mr. Raymond provided the Proposed Housing Incentives for Owner Housing at Guide Row in Dutch John for review and discussion. Mr. Blanchard questioned if the six month requirement is enough time for a modular. Mr. Raymond addressed the matter and possible options. Mr. Lund stated that the Commission would have the option to make changes based on special needs on each agreement for the applicant. Mr. Blanchard stated that the percentages looked good and there was discussion regarding the percentages as listed. Mr. Lund stated that the percentage of 175% for an income of 1-4 reflect an income of \$77,000.00 per year. Upon review and discussion it was determined that this policy was good encouragement to incentivize people to move out of the rental housing and into their own home. Mr. Raymond stated that there was a clause in the proposal for the applicants to live here six months out of the year which is not an easy condition to enforce. Mr. Lund stated that Resolution #11-12 was for a specific block and lot and they had made this resolution more general to include all the property owned by the county in the Dutch John area able to qualify. Motion by Mr. Blanchard to approve the Proposed Housing Incentives for Owner Housing At Guide Row, Dutch John with the change to eight month (8). Seconded by Mrs. Perry, all in favor.

Motion by Mr. Blanchard to approve to surplus the two vehicles as requested by the County Sheriff's office as follows: 1. 2012 F150-VIN#1FTFW1ET4CFA89526 and 2. 2012 F150-VIN#1FTFW1ET1DKD52143. Seconded by Mrs. Perry, all in favor.

With nothing further, the meeting adjourned at 10:00 A.M.

/s/ Vicky McKee

/s/ Karen Perry

~~/s/ Jerry Steglich~~ Absent

/s/ Warren Blanchard