

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, April 01, 2014. All members were present. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order by Mrs. Perry, Board Chair.

Also present were: Keri Pallesen-County Auditor/Recorder, Karinda Henry, Niel Lund-County Attorney, Brian Raymond, Scott & Kym Slagowski, Kenny Stansfield and Duane Draper.

Mr. Steglich stated that he had invited Karinda Henry to come in and discuss some financial questions concerning the Junior Rodeo. Mrs. Henry stated that the CCJR had problems with their software program last year which made things quite difficult but they have looked into a new software program. The preferred program is the same program that the High School Rodeo Club uses. The programmer for the new program stated that he will customize the program to meet the CCJR needs and will give complete support for the program. Mrs. Henry stated that she had talked to Mrs. Slagowski yesterday and she had agreed to go ahead and order the program, install it and keep track of the licensing. The cost for the program and support for the first year is \$1,000.00 which is budgeted and \$55.00 for support for each year after that. She also questioned the matter of the CCJR Board getting their own mailbox. Mr. Steglich questioned if any of the offices had an issue with that and all of those present voiced their support of the board getting their own box.

There was no one present with old business or citizens comments.

The minutes of the March 25, 2014 meeting were provided by the County Clerk's office for review and approval. Mr. Steglich stated that the date as listed on Page 3 for the Eastern Utah Coalition meeting has been changed to May 2, 2014 and he would have Mr. Raymond contact Mechelle Miller about the change of date. Mr. Steglich questioned that word "continuity" as used on Page 4, Paragraph 1 and if it was used properly. Mrs. Perry stated that on Page 3, Paragraph 2, Sentence 2, the word "was" should be changed to "were". Mrs. Perry also questioned what Mr. Blanchard was saying on Page 3, Paragraph 2, Sentence 4. Upon discussion, the sentence was revised to read: Mr. Blanchard questioned the matter of the agreement not stating a goal for Madden Media to complete and if the county does not meet the goal, Madden Media can extend the contract to meet the goals. With no further comments, motion by Mr. Blanchard to approve the minutes as revised. Seconded by Mr. Steglich, all in favor.

The Open Invoice report in the amount of \$12,096.39 was provided by the County Auditor's office for review and approval. Mrs. Perry questioned if the payment of \$5,000.00 to Daggett County was from the Burbot Bash Fund back to the Transient Room Tax Fund and Mr. Steglich responded that it was. With no further comments, motion by Mr. Steglich to approve the Open Invoice Report in the amount of \$12,096.39 as provided. Seconded by Mr. Blanchard, all in favor.

With regards to correspondence, Ken Brown, Western Counties Alliance, had provided an email to the Commission regarding a meeting to be held on April 14 & 15, 2014 in Sacramento, California for the National Wild Horse and Burro Advisory Board to discuss issues relating to the management, protection and control of wild horses and burros. Mr. Steglich explained the effects that this can have on counties in Utah.

The following Business License applications were provided for review and approval: Gordon Tharrett, Brock Henderson, Chelsy Lail, Paul Messerschmidt, Reed Machine & Fabrication, Schwan's Home Service, Sweet Lorraine's Bed & Breakfast, Sweet Lorraine's Fishing Co. and Delta Plan One, LLC. Mr. Steglich questioned the amount that Delta Plan One had paid and if it was correct. Upon review, motion by Mr.

Steglich to approve the Business License applications as listed “a” through “i” with the exclusion of “j” due to the amount paid. Approval of that license will be continued. Seconded by Mr. Blanchard, all in favor.

Scott & Kym Slagowski was present regarding their request for the Agreement & Use Permit for a Ranch Rodeo they would like to hold on May 26, 2014 at 10:00 A.M. Their plans were reviewed and discussed with everything to be handled the same as last year. The gate money will be turned into the county and all the entrance fees will be returned as prize money. Mrs. Perry stated that all the volunteers will need to fill out and submit the volunteer forms. Motion by Mr. Steglich to approve the Agreement & Use Permit for the Ranch Rodeo to be held on May 26, 2014 at 10:00 A.M. as provided. Seconded by Mr. Blanchard, all in favor.

The matter of the Building Inspector will not be handled through the meeting noticed on the agenda as the position for the Building Inspector will be an employee rather than a contractor. The Commission plan to interview for the position at 1:00 P.M.

The matter on the Agenda was to schedule a Public Hearing to open the 2014 Budget for adjustments. Mr. Blanchard stated that he would need at least two weeks to complete his review before the date set for the meeting. Mrs. Pallesen had provided documentation of how much time was needed to advertise. Upon discussion, the Public Hearing to Open the 2014 Budget will be held for April 22, 2104 at 10:00 A.M.

Mrs. Perry reported that Madden Media had provided the revised wording as requested on the contract to the county.

Mrs. McKee reported that with the 2014 Primary Election to be held on June 24, 2014, the County Commission need to approve that the Browns Park Precinct #3 can be conducted as a permanent Absentee Precinct. Upon discussion, motion by Mr. Steglich to approve the Browns Park Precinct to be handled as a Permanent Absentee Precinct. Seconded by Mr. Blanchard, all in favor.

Mrs. Perry stated that Tammy Twitchell’s current credit card limit is \$500.00 and Mrs. Perry has requested that her limit be increased to \$1,000.00 as there have been times that Mrs. Twitchell had reached her maximum when she has been out of town. Mrs. Pallesen stated that she was the only one that has a \$500.00 limit and there is nothing in the Personnel Policy that prohibits the increase. Motion by Mr. Steglich to approve to increase Mrs. Twitchell’s credit card limit to \$1,000.00. Seconded by Mr. Blanchard, all in favor.

Motion by Mr. Steglich to recess the meeting at 9:30 A.M. until 10:00 A.M. Seconded by Mr. Blanchard, all in favor.

The meeting reconvened at 10:15 A.M. with Kenny Stansfield and Duane Draper present to provide information for the billing as received from the Uintah Basin Healthcare for the Manila Clinic. The Commission addressed their concerns with the information provided and Mr. Stansfield responded to each and every question. Mr. Steglich stated that they would like to see a billing that is more digestible and a monthly billing would be best unless it will cost the county additional funds. Mrs. Henry addressed her concerns with the billing for visits to the clinic that she has been dealing with personally. Kenny Stansfield stated that he cannot answer on an individual basis but as of April 1, 2012 their non-profit organization completely changed their billing system and all the clinics are having the same problem. Duane Draper responded that Mrs. Henry pays the discount price of \$60.00 cash up front for a regular office call as “Paid in Full” and it is unfair for her to receive the billings that she is getting. His staff and himself have been working with billing to try to resolve that issue as well as other billing issues for other patients. Mr. Steglich questioned the amount that it costs the county for

Dr. Morrell the medical director and Mr. Stansfield replied that it costs the county \$625.00 per month to have Dr. Morrell as the medical director and there is also a \$300.00 administrative fee each month charged to Daggett County. Mr. Steglich stated that the Commission is looking at improving the facility in Manila so the county is trying to get a handle on the actual costs. Mr. Stansfield provided the history on the existing Manila Clinic and how the Rural Hospital Tax was implemented to help with Daggett County getting the clinic opened. The \$300.00 administrative fee includes lab, x-ray, pharmacy, supplies, materials, medical records and the billing system. In the six years since 2007 when the clinic opened the numbers have not changed as it averages 40 patients per week. There was discussion regarding the other needs and possible costs for those needs that the county would have in order to have a county run facility. Mr. Steglich stated that the services provided for the clinic are a great asset to the county but there is a lack of understanding of the billing and Mr. Stansfield stated that he would be willing to review each line item on the financial reports. Mr. Steglich requested to have the billing monthly rather than randomly as done in the past. Mr. Steglich questioned if the county was to expand the existing facility and put in a long term care facility would that interrupt the service that the county is getting now from Uintah Basin Healthcare. The question was reviewed and discussed. Mr. Stansfield stated that the Admit visit would have to be done by a physician and after that a physician would be required to visit every other month. Mr. Steglich also addressed the matter that Mr. Draper would not be working for the clinic forever and the county would like to have a physician come into the position when that happened. Mr. Stansfield stated that to bring a physician in would be extremely expensive and that was why they went with the midlevel route. The midlevel consists of nurse practitioners or a physician assistance that work under the oversight of a Medical Doctor or D.O. so all the liability goes back to that doctor. It will also be very difficult for a county run lab, pharmacy and x-ray. With a new CEO coming in there could be some changes in the future. There has been a request for an increase in the admin fee from \$300.00 to \$500.00 with possible further increases since there is not a direct charge for the human resources to do supervision for the lab, pharmacy and x-ray. Uintah Basin Healthcare has also requested an agreement be prepared and approved to protect both interests and the clinic will put it together and bring to the county. Mr. Stansfield then reviewed a one month financial statement line by line with the Commission for clarification of the billing. It was determined that the building for the Manila Clinic is owned by Tri-County Health Department and any repairs or changes have to be approved by them. Mr. Stansfield requested for the Commission to contact him if they have questions or concerns with the financial statements provided. Mr. Steglich thanked Mr. Stansfield for his presentation and the information provided.

With no further business, the meeting adjourned at 11:20 A.M.

/s/ Vicky McKee

/s/ Karen Perry

/s/ Jerry Steglich