

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, March 18, 2014. Commissioners Steglich and Perry were present and Commissioner Blanchard was excused. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Chairman Steglich.

Also present were: Keri Pallesen-County Auditor/Recorder, Bruce Erickson, Tyler Tate, Brian Raymond-Economic Development Director and Niel Lund-County Attorney.

Mrs. Perry reported that Rick Folkerson had contacted her regarding a sponsorship for Fishing the Green and was hoping that the county would consider sponsoring breakfast. The matter will be added to the next Commission agenda for consideration.

There was no one present with old business nor citizens comments.

The minutes of the March 11, 2014 meeting were provided by the County Clerk's office for review and approval. Motion by Mrs. Perry to approve the minutes as provided. Seconded by Mr. Steglich, all in favor.

The matter of approval of the Open Invoice Report will be continued until later in the meeting to allow time for review.

There was no correspondence provided for the Commission meeting today.

The following business license applications were provided by the County Clerk's office for review and approval: Astute Training Academy, RMC Unlimited-Chad Reed, Western Rivers Flyfishers and Hank Boehm. Motion by Mrs. Perry to approve the business license application as listed "a" through "d" Seconded by Mr. Steglich, all in favor.

The matter of the Mallard Estates Subdivision Application and Approval of the Survey Map will be deleted from following Commission meetings as the Public Meeting scheduled for Wednesday, March 19, 2014 at 3:00 P.M. will take care of the issue.

Mr. Raymond provided the Special Use Application & Permit for Recreation Events with the USDA, Forest Service for the 2014 Tower Rock Run. Motion by Mrs. Perry to approve the Application & Permit as submitted. Seconded by Mr. Steglich, all in favor.

The matter on the agenda was for discussion of a Building Inspector as requested by Mr. Blanchard. Mrs. Perry stated that Mrs. Keller had been making phone calls to Tim Novinger, current building inspector, without being able to reach him since February 27, 2014. His home phone has also been disconnected. Due to this, the county was planning to terminate the contract with Mr. Novinger but he just recently sent a letter of resignation. The county is now looking for another Building Inspector by posting notice on the County Website and with Job Service. Mr. Steglich questioned if the notice had been published in the newspaper and this would be something that Mrs. Pallesen will need to answer.

Mrs. Perry had requested that the matter of the transfer of the Commission Chair be on the agenda for consideration. Mrs. Perry stated that herself and Commissioner Blanchard had questioned the matter of Mr. Steglich possibly not running for office and if it would be better to transfer the position now to give herself time to get acquainted with that position. Upon discussion, motion by Mrs. Perry to approve the transfer of the County Commission Chairmanship to Commissioner Karen Perry. Seconded by Mr. Steglich, all in favor. The Chairmanship of the County Commission meeting was transferred to Mrs. Perry.

Mrs. Perry provided information from National Entertainment Technologies, Inc. as received from Mayor Long to provide assistance for the Easter Egg Hunt for the 4-H Club with the work to stuff the eggs being done by disabled individuals. The company provides plastic Easter Eggs either filled with candy or toys for a cost of \$120.00 for 1,000 eggs. As voiced by Mayor Long, the cost can be split with the Town of Manila. Motion by Mr. Steglich to approve the payment of \$60.00 for ½ of the \$120.00 for the Easter Eggs as submitted. Seconded by Mrs. Perry, all in favor.

Tyler Tate was present to provide his presentation for a Triathlon Event. Mr. Tate stated that he had met with Mr. Steglich and Mr. Raymond at the Tourism Day at the Capitol and discussed the possibility of doing an event on the Flaming Gorge with paddle boarding. There is also a grant available from the Outdoor Industry offering \$40,000.00 for the top 16 proposals. He provided information on his background and connections and how these could make the event better. He recommended some changes on the County Website to make the outdoor recreation items easier to view. His proposal is for

a 30 mile Run-Paddle-Bike working with the Outdoor Recreation Office and sponsors from paddle board businesses. For other activities, he plans to have Melanie Webb to teach paddle board fitness and two professional stand-up paddle boarders to teach courses. There would also need to be community involvement for motel rooms, food and other items. He is recommending having the event scheduled for Labor Day with the location to be determined and for a first event he feels that if there can be 50 to 60 participants that would be a great start. This event would encourage part-time paddle boarders that also participate in biking and running events to include a small stretch for standup paddle boarding. The event was opened for questions and discussion. Mr. Steglich discussed that the county participation would be to get locals involved and assist Mr. Tate where the county can. Mr. Steglich recommended that Mr. Tate provide the presentation to the Chamber of Commerce and the date of their next meeting will be provided. This matter will be continued until later in the meeting in conjunction with Bruce Erickson.

The matter before the board is an Agreement for Professional Services between Daggett County and Bruce Erickson. Mr. Lund stated that he had used the language as provided by Mr. Erickson but had made the agreement more formal. He provided the agreement to Mr. Erickson for his review and copies were made for the Commissioners. Mr. Erickson discussed the matter of confidentiality and stated that he does not want to be liable for things that the county does not tell him. Upon review and discussion, motion by Mr. Steglich to approve the Professional Services Agreement with Bruce Erickson as amended to read in 2.b. Daggett County Auditor rather than Daggett County Treasurer and to include Mr. Erickson's address. Seconded by Mrs. Perry, all in favor. The document was signed in Open meeting.

Mr. Lund stated that since the Justice Court boundaries have been changed, Mrs. McKee had suggested that as a resolution had been done in the past, there was a need for the boundaries to be changed by resolution again. He had therefore prepared and submitted Resolution #14-04, Resolution Abolishing Dutch John and Manila Precinct Justice Court Boundaries for consideration. Motion by Mr. Steglich to approve Resolution #14-04 as provided. Seconded by Mrs. Perry, all in favor.

Mrs. Perry stated that the county is working with IMBA and Public Land Solutions trying to do 500 miles of mountain bike trails. With the contract just approved with Mr. Erickson, he will serve as the consultant between entities to start things moving. Due to the length of time it takes to do NEPA, the county plans for this year to use the existing six mountain bike trails, double and single tracks to try to get events in the county. Ashley Kornblat is looking at having an event in the county and will work with Mr. Erickson and the county. Mr. Steglich requested for the Commission to be provided a plan with a budget for any events planned in the county. Mr. Tate stated that when everyone works as a group in marketing and preparing the event they will be able to push the event to the next level. The matter of the event was reviewed and discussed as well as other possible events. With NEPA only being good for five years, it was discussed as to the amount of mileage the Commission would want to see completed in a one year time period and Mr. Steglich responded that the Commission would like to see NEPA done for 250 miles each year. Mr. Erickson stated that if the Forest Service wants to issue a formal categorical exclusion for the event this year or next year they may need to bring in the NEPA consultant. If there are plants out in the area there would be a need for a cultural resources clearance but if we do not need that the consultant should be brought in by 2015. The issue of the goss hawk and spotted owl was also discussed. There is a local organization that wants to do the trail design and bid out the trail construction but those from IMBA want to do both. The IMBA stamp is good and there is also free advertising. The ideal situation is to end up with a trails system that will achieve national recognition or to find "The Hook". Mr. Raymond stated that the Rocky Mountain High School Bike Association would like to come to Daggett County. Mr. Tate stated that he will work with Mr. Raymond and contact Molly with the Forest Service as well. Mr. Steglich stated that there needs to be an Incident Action Plan included with all of the plans submitted. Mr. Tate stated that the Stand-Up Paddle Board Association includes in their contracts requirements for PFDs.

Motion by Mr. Steglich to recess the meeting until 11:00 A.M. to allow time to review the Open Invoice Report. Seconded by Mrs. Perry, all in favor.

The meeting reconvened at 11:05 A.M. There was discussion regarding the issue of the billing from the Uintah Basin Clinic in the amount of \$47,974.96 for the months of July – December 2013 and January 2014. Upon review and discussion, motion by Mr.

Steglich to approve the Open Invoice Report excluding the invoices from Uintah Basin Medical Clinic in the amount of \$47,974.96. Seconded by Mrs. Perry, all in favor. The matter of the invoices will be continued until representatives from Uintah Basin Clinic can be in attendance.

Mr. Steglich questioned the matter of the Feasibility Study with GSBS for the Incorporation of Dutch John. Mr. Lund reported that he has been in contact with GSBS and has made some recommendations regarding the contract. He just received the scope of work attachment for the contract today which he will review. He will provide the scope of work with his thoughts and the revised contract to the Commission for their review. Mr. Steglich stated that he would like to see the Scope of Work amended as the entire Commission would like to meet with the contractors and have their presentation made in person.

With no further information, the meeting adjourned at 11:10 A.M.

/s/ Vicky McKee

/s/ Karen Perry

/s/ Jerry Steglich

/s/ Warren Blanchard