

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, October 22, 2013. All members were present. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Chairman Steglich.

Also present were: Tammy Twitchell-Safety, Niel Lund-County Attorney, James Olsen, Carol Force, Brian Raymond-Economic Development, Keri Pallesen-Auditor/Recorder, Rowdy Muir-U.S. Forest Service and Ray Hussey and Albert Foster-Gallagher Services.

With regards to old business, Mrs. McKee reported that the notice for the November 5, 2013 Public Hearing for the Kushida Subdivision has been posted and mailed.

Mr. Steglich stated that Brian Raymond had sent an email regarding a possible sale of 2200 acres in Dutch John. Mr. Steglich reported that he had left a message with the interested party and requested him to get back with Mr. Steglich so a time to meet with the Commission could be scheduled.

With regards to citizens comments, Tammy Twitchell, Safety, was present to provide information regarding the need for a county safety program. She stated that she is currently doing a safety meeting the first Thursday of every month in Dutch John and would like to start one for the county employees on the Manila side. She would like to schedule her first training the first two weeks in November and the subject would be on Slip, Trips and Falls. Following that she would like to schedule a safety meeting each month and give a shirt as an award upon an employee attending 10 safety meetings. Mr. Blanchard questioned what budget could be charged for this and Mrs. Twitchell stated that her Emergency Management Budget would pay for it this year but it should be worth Commission consideration after that but it should not be very costly. Mrs. Perry stated that most employers are requiring mandatory monthly trainings. Blanchard stated that one of the benefits of these trainings is that they provide 1/10 of a CU for the Dutch John employees for their water and sewer certification and he does not have to send them out of the county for the training.

The minutes of the October 16, 2013 meeting were provided to the Commission for review and approvals. The following revisions were provided by the Commission as follows: Page 1, Paragraph 5, change "He" to Mr. Steglich. Page 2, Paragraph 2, delete the word "is" in the fifth sentence. Page 3, Paragraph 2, change the typo from lock to lack, Paragraph 4, change to read they are willing to list the properties for rent, lease or sell. Paragraph 5; insert the word "a". Page 4, Paragraph 2, change this to these items. Page 2, Paragraph 2, Sentence 5, should read - Mrs. Perry stated the question does the county want to put money into the backhoe. Motion by Mrs. Perry to approve the minutes as revised. Seconded by Mr. Blanchard, all in favor.

With regards to correspondence, the county has received an email from Warren Blanchard regarding the Count My Vote meeting that he had attended in Vernal. The county had also received a letter from the Administrative Office of the Courts regarding the Justice Court Judges salaries for the upcoming year. The matter of the Dutch John Court was reviewed and discussed. County Attorney Lund stated that as far as the Administrative Office of the Courts is concerned, the Dutch John Court will be closed on the date proposed by the county and Judge Steen nor the AOC has filed any action to keep the court open. Neither the AOC nor Judge Steen have at this time filed any action to pay her until her term

is up so there is no obligation to the Dutch John Court for now. It was determined that it might be best for planning to budget for the salary payment to Mrs. Steen until her term is complete. In lieu of payment until her term is up the county can make an alternate offer to Judge Steen. Mr. Blanchard addressed the meeting in Vernal by stating that the cost of the suggested change in law would be great but the real issue is that if passed it would take away the local representation from the rural counties. He also stated that he does not believe that they picked up one signature on the petition. Mr. Raymond stated that he had sent out an email this morning stating that Brad Peterson was planning to come today to meet around 2:00 P.M. The county received \$5,000.00 for the Economic Development Grant last year and he just received word that this year the county has been approved to receive \$17,000.00 for the Economic Development Grant.

The matter back before the Commission is the Mineral Lease Permit with the State of Utah for the clay pit. Mr. Steglich stated that he is concerned with the liability to the county with a 10 year contract and the rifle range being closed and the probability of this location being used in its place. Mr. Olsen stated that he had checked the pit and he could not find any usage of the pit for a rifle range. The county had been required to reclaim the pit a couple of years ago but the locals are digging into the Broadbent portion of the pit again. This probably means that the county will be liable to reclaim that area again. Mr. Blanchard questioned if the road department really has a need for the pit and Mr. Olsen stated that the pit was convenient but they did not really need it. The matter was reviewed and discussed and determined that the county is no longer willing to continue with the pit. Mr. Steglich will provide a letter to the Trust Lands regarding this.

Mrs. Perry had requested that the matter of the Inventory procedures be on the agenda for discussion and she recommends that the county start following the Personnel Policy, Inventory Items. She outlined some of her concerns with the lack of following the process and also that there needs to be a process in place so that all equipment have a record of maintenance. She reminded all Department Heads that anything over \$150.00 needs to be inventoried and they need to provide Sheila Williams, Inventory Control Clerk, as much information as possible. Mrs. Twitchell stated that the county has a piece of equipment that can be used to bar code each piece of equipment. Mrs. Perry will work with Mrs. Pallesen's office to build a maintenance data base on each piece of equipment and she will work on solving the problems with following the inventory procedures.

The matter of the lease approval for two vehicles for the Sheriff's office and the resolution will be continued as the paperwork has not been received.

Mr. Raymond addressed the matter of the Wildland Fire Budget for 2014. He stated that Mike Eriksson was here last week and they had met with the Mayor and tried to determine the areas that have new water hydrants. He has talked to Mrs. Asay, County Assessor, and she will be working on determining the values in those exempted areas but that information is not normally ready until January. The county usually approves the insurance agreement and the information is provided to the State when it is obtained and they get back with the county on the amount of the exemption. Motion by Mr. Blanchard to approve the Wildland Fire Budget as provided in the amount of \$20,190.00 until the exemption is determined. Seconded by Mrs. Perry, all in favor.

Mrs. Twitchell addressed her request to surplus the GE dryer that had been donated by Shirley Slauch and is no longer working property. She had gotten another dryer donated from Layne Ferrin and she does not feel that it needs to be inventoried. Mr. Blanchard recommended that Mrs. Twitchell check with the Fire Department to see if they have a need for one. Motion by Mr. Blanchard to surplus the dryer unless another department has a need for it. Seconded by Mrs. Perry, all in favor.

The matter before the board is the Utah Association of Counties Convention county gift. Last year Brian Smith carved a bear which was included with a basket with various donations (meals, room, fishing trip and etc.). Mr. Blanchard will check with the Dutch John businesses to determine if they are willing to donate again this year. Mrs. Perry recommended that the county donate two free entries to the Burbot Bash for the basket and also as a way to market the event. Mr. Steglich requested that Mrs. McKee's office do the basket again. Mrs. Perry will talk to Brent Stewart about a room at the R'Hideout.

Mr. Raymond provided a Contract with Success In Education Foundation/Daggett County for the Burbot Bash Event Partnership Proposal for review and approval. Mr. Blanchard requested a copy of the budget for the Burbot Bash for review. Mr. Lund, County Attorney, stated that he had reviewed the agreement and had suggested some changes. Mr. Blanchard stated that he had concerns with 2.2.2 which states that "Proceeds" shall be defined as all income minus all expenses, except non-approved additional expenses as defined in section 2c below. 1. If something unforeseeable comes up the county would be the entity responsible, and 2. The reference is not correct. He feels that it should be a shared expense between the county and Success In Education Foundation. Mr. Raymond stated that this was just a first draft and there is a meeting with Success in Education planned on Friday. This matter is to be continued to the next meeting.

The matter of the Warranty Deed for Left Hand Fork, Inc. will be continued to the next meeting.

Mr. Blanchard provided an update regarding the Count My Vote meeting he had attended in Vernal. Those in attendance did not appear to be in favor of the change as the cost would be prohibitive plus the rural counties would lose their voice. A statement was made that currently there is a cost of around \$30,000.00 to \$50,000.00 to run for a State seat and if this goes through the cost could be over \$1M. Mr. Steglich suggested that all need to be very active in lobbying against the bill.

The Open Invoice Report was provided by the County Auditor's office for review and approval. Mrs. Perry questioned Fund 36 and it was determined that was the new Burbot Bash Fund. Mr. Blanchard questioned the matter of the invoice on the list from the CEM Fund to the General Fund in the amount of \$2,781.48 and Mrs. Perry stated that CEM will be reimbursing Daggett County for rent and utilities for Mrs. Twitchell's office space. Mr. Blanchard questioned if the invoice for Marshal and Swift for the County Assessor was an annual assessment and it was affirmed. He also questioned the invoice from Wal-Mart for the Search & Rescue for miscellaneous items. Mrs. Pallesen stated that the Open Invoice Report needs to be tabled as Mrs. Keller had provided the wrong report. This matter will be continued until later in the meeting.

Rowdy Muir, U.S. Forest Service, Forest Ranger, was present to provide an update to the County Commission regarding forest issues. The Commission thanked Mr. Muir again for his efforts in keeping

the NRA open during the Federal closure. Mr. Muir stated that there will be a prescribed burn this week around Honslinger probably Thursday and Friday. The Forest Service is writing a new contract with the Bureau of Reclamation with the new part of that agreement being that the Forest Service will not be taking part in the Dam Visitor Center so Natural History is out of there also. They are still working on the road portion of the agreement. At this time the Bureau has someone to do the tours but there is no one to run the visitor's center. Mr. Blanchard stated that there is a chance that they will start charging for the tours like they do at Glen Canyon and Hoover Dam. Mr. Muir stated that the \$18,000.00 per year investment from the Forest Service for the visitor center will be re-invested into Red Canyon. There has been no decision on campground closures as of yet as the furlough has put them behind. He has also visited briefly with International Mountain Biking Association and received information on what they plan to do. Mr. Steglich stated that he will contact the Bike Group and set a date so all of those involved can meet and discuss what they have come up with. Mr. Muir stated that the county needs to focus on upkeep and maintenance with regards to the proposed trails as he is not interested in something that cannot be maintained. Mr. Steglich stated that Brad Peterson, Director of State Office Outdoor Recreation, will be here today at 2:00 P.M. and they can contact Mr. Muir when he comes. Mr. Muir stated that he appreciates the support from the Commission and he had also received a note from the Regional Forrester stating that she appreciated the way things were handled.

Ray Hussey and Albert Foster, Gallagher Benefits, were present to provide information regarding the employee health insurance renewal for 2014 and items from the health care reform that could affect the county. He provided an update on the health care reform and stated that for Daggett County there is a 3% increase but as long as the county is covered by an insurance provider that 3% is included in their rates. Mr. Hussey stated that the proposed increase for Daggett County from Select Health for 2014 reflected a 15.8% increase so they requested competitive proposals from all the companies in the State. The following carriers declined to submit a proposal: Aetna/ Altius, Humana, Regence and United Health Care. They did receive proposals from Cigna, PEHP and Select Health. Cigna's quote as provided is not a firm quote as there is a one page application or a telephonic questionnaire required by all employees covered by the county insurance. Cigna network includes providers in the State of Wyoming and overlaps into Utah. They cover providers that are not IHC where Select Health is owned by Intermountain Health Care. Rural doctors usually work with all networks but not Salt Lake Hospitals and doctors which would require some changes of providers by the employees. The proposed increase is 5% plus \$8,000.00 and PEHP's proposal reflects a 10% increase. Since the county has previously set up the HSA Plan that can continue. Mr. Hussey provided a presentation on the proposals as submitted by the three companies for the county employees. Mrs. Pallesen's office will email the information for Cigna's questionnaire to all the county employees that are covered by the county's insurance. Mr. Hussey also provided and reviewed the proposals for the Dental, Vision and Life Insurance coverage. Mr. Hussey recommended that the county consider the proposal from Cigna if the numbers stay the same after they received the results from the health care questionnaire. The Health Care Reform Act and the possible impacts to the county were reviewed and discussed. With no further questions or comments, it was determined to accept Mr. Hussey's suggestion and for the covered employees to provide the information to Cigna to determine if they will change the rates as provided. Mr. Hussey reminded those present that flu shots will be given at 1:00 P.M.

The revised Open Invoice Report was provided. The changes between the two Open Invoice Reports were provided by Mrs. Pallesen and reviewed by the Commission. Mr. Blanchard questioned the invoice from Wal- Mart for Search and Rescue and Mrs. Pallesen stated that the items as listed were used on a search. Motion by Mrs. Perry to approve the Open Invoice Report in the amount of \$45,633.24. Seconded by Mr. Blanchard, all in favor.

With no further business, the meeting adjourned at 11:40 A.M.

/s/ Vicky McKee

/s/ Jerry Steglich

/s/ Karen Perry

/s/ Warren Blanchard