

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, June 04, 2013. All members were present. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Chairman Steglich.

Also present were: Brian Raymond-Economic Development, Keri Pallesen-Auditor/Recorder and Kathleen Liuzi-UCIP.

Mrs. McKee provided an updated Commissioner Assignment listing as revised from the last meeting. The matter of having Karen Perry as Commissioner over the Manila Cemetery and Warren Blanchard as the Commissioner over the Dutch John Cemetery was discussed.

There was no one present with old business nor citizens comments.

The minutes of the May 29, 2013 meeting were submitted by the County Clerk's office for review and approval. Mr. Steglich provided the following items for revision. Page 1- 1. Senator Kevin VanTassell was not at this meeting, 2. The designation of the Green River is to be listed as Scenic Under the Wild & Scenic Rivers Act and 3. Should be feels not feel, Page 2 - 4. Should be listed as Madden Media under Promo and Page 4 - 5. Shelly not Sherry. Mr. Blanchard addressed that on Page 4, it should read Hank Boehm not Hand. Upon review, motion by Mrs. Perry to approve the minutes of the May 29, 2013 meeting as revised. Seconded by Mr. Blanchard, all in favor.

The Open Invoice Report was submitted by the County Auditor's office for review and approval. Mrs. Perry questioned if the county was still wanting to hold payment to the Bureau of Reclamation in the amount of \$325,119.57 and the payment to Smith/Hartvigsen in the amount of \$1,700.00 and it was determined that they were to be held. Mrs. Perry questioned the invoice from The Pro Shop in the amount of \$225.00 for plaques and Mr. Steglich stated that was for the graduating EMT's. Upon review and discussion, motion by Mr. Blanchard to approve the Open Invoice Report as revised. Seconded by Mrs. Perry, all in favor.

There was no correspondence provided to the County Commission today.

The following business license applications were submitted by the County Clerk's office for review and approval: Dean Cohen, John Dickerson, Carol Holmes, Questar Pipeline Co., Michael Sergeant and Horseless Carriage. Mr. Blanchard questioned the matter of the applicants not including late fees and Mrs. McKee addressed the matter. Upon review and discussion, motion by Mrs. Perry to approve the business license applications as listed "a" through "f" as presented. Seconded by Mr. Blanchard, all in favor.

The matter of the Memorandum of Understanding with the Town of Manila will need to be continued again as the Commission has not received the documents from the County Attorney.

The next matter on the agenda is for Business License Policy Revisions. Mrs. McKee reported that after the last meeting and the discussion regarding concerns that Mr. Collett had expressed with the timeliness of his business license and liquor license, she had her office do some research. The State Liquor Board had been contacted and provided a list of all the liquor licenses in the county and their requirements. It was determined that there are only two businesses that are affected by the January deadline (Collett's and Delta Plan One) as the rest of the liquor licenses are renewed at other times of the year. The State Liquor Board also stated that if the owner of the establishment can

show a copy of their old business license and explain that they are in the process of renewing their business license the state would not decline the liquor license renewal. Mrs. McKee provided a proposal for an alternate schedule and method of processing the business license for consideration. Upon review and discussion, the Commission determined to leave the business license process the same as before.

Mrs. Pallesen provided information regarding the Retirement Rates for 2013 as requested by the State of Utah, Retirement Systems. She stated that by June 15, 2013 the State Retirement office is needing the new rates submitted by the county as they change effective July 1, 2013 as the retirement rates are on a fiscal year. She provided information on the rates that the county does not have any control over. She stated that earlier, all the county employees were under 23 for a long time and then they chose to move to 43 at which time most of the employees switched to 43. New employees only have the option of 43 which costs a little less than 23. She stated that she would like to see the Commission consider for the employees in 23 to contribute the difference in 23 and 43 or a little less than 1%. The other item needing a determination on is the Post Retired employees. The county is not required to put anything in for them but in the past the county has provided the maximum into their 401K. Mrs. Pallesen had prepared a comparison sheet with three options for the Commission to consider which was reviewed and discussed. Mrs. Pallesen recommends for the Commission to consider Option #2 as it would provide a savings to the county in the amount of \$38,013.56 for a full year which would be half in this year and the full amount next year. Mr. Blanchard questioned that since the county would be saving \$38,013.56 what is the cost to the county and Mrs. Pallesen stated she would have to get back to them on that figure. Mrs. Pallesen stated that the county has post retired employees in Funds 15, 23 and 43 and the maximum amount that can be paid is 11.86% to fund 15, 23.22% to Fund 23 and 22.30% to Fund 43. She had checked with 8 counties in the State and Daggett County was the only one that has employees in that situation. Mrs. Pallesen stated that she would find out if the employees would still have the option to move to Fund 43 from 23 as well as the advantages of 43 over 23. Upon review of the information as provided motion by Mrs. Perry to approve option #2 for the match for Fund 43 and Fund 23 which includes - 0- to Post Retirement. Seconded by Mr. Blanchard, all in favor.

Mrs. McKee explained the changes in the Manila Cemetery Bylaws and stated that Burl Twitchell, Manila Cemetery Board, had also reviewed and approved the documents as provided. The Bylaws were reviewed and discussed. Mr. Blanchard discussed the matter of the upright headstones and flat headstones. The matter of indigent burial had been added to the bylaws and it was determined that a couple of lots could be set aside for the indigent burials. Mr. Blanchard stated that he would like to take these By-Laws to John Morton in Dutch John for his review and requested to continue this matter until the next meeting.

Kathleen Liuzi, UCIP, was present to provide a check to Daggett County for 2013 Workers Compensation dividend in the amount of \$1,751.00. She stated that every county in the state with the exception of one county had received a dividend check. She stated that if the county has issues with safety risk management or needed training to contact her. Mr. Blanchard stated that all three Commissioners need to set in on a Risk Management seminar as they do not really know where the county is on that situation.

With no further business, the meeting adjourned at 9:55 A.M.

/s/ Vicky McKee

/s/ Jerry Steglich

/s/ Karen Perry

/s/ Warren Blanchard