

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, May 14, 2013. All members were present. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Chairman Steglich.

Also present were: Keri Pallesen-County Auditor/Recorder, Jerry Jorgensen-County Sheriff and Ryan Morgan.

There was no one present with old business nor citizen's comments.

The minutes of the May 7, 2013 meeting was presented by the County Clerk's office for review and approval. Mr. Blanchard questioned the matter of the alcohol purchase from C&H as being a local vendor. The wording on Page 4, regarding the ID station for the alcohol sale should read valid ID. Mr. Blanchard also stated that on Page 4, it should read that there was no Dutch John Town Hall meeting. Mr. Steglich stated that on Page 5, the Chamber of Commerce did not opt out of the Burbot Bash but opted out of facilitating the derby. He also stated that on the same page, the lands as discussed for trade were SITLA lands not BLM lands. Upon review, motion by Mrs. Perry to approve the minutes as amended. Seconded by Mr. Blanchard, all in favor.

The Open Invoice Report was provided by the County Auditor's office for review and approval in the amount of \$417,261.41. Mrs. Perry commented that the latest billing from the Bureau of Reclamation reflects that they have started charging the county interest on the billing to the County. Based on discussions with Mr. Charles, County Attorney, the county will start charging interest and administrative fee at the same rate to the Bureau of Reclamation for the 800,000.00+ and the water billing. The payment to the Bureau of Reclamation is to be continued. Mrs. Perry questioned the matter of an invoice for Roy Steen from the Flaming Gorge Rec. Service and Mr. Blanchard explained that Mr. Steen's credit card would not work and he signed a ticket for the fuel. Mr. Blanchard questioned the matter of the billing from Ace Hardware for a multi tool and if it was a leatherman. Mrs. Pallesen verified that the multi tool was a saw blade for \$15.99. Mr. Blanchard also questioned the matter of the invoice from KnowledgeNet in the amount of \$2,590.00 and coded to IT/GIS travel. Mrs. Pallesen stated that IT courses are expensive. The invoice states that the training is for Microsoft Technical, All Access with 40 technical courses with student guides. The course includes technical service for one year and a \$1,900.00 discount. The invoice for Smith Hartvigsen will be held with the exception of the billing in the amount of \$165.00 which is for the Greendale RDA and can be released. It was noted that Mr. Taylor is still receiving unemployment from the county and there are two EMT's that have recently filed for unemployment from Dutch John. Chris Collett is working on trying to resolve the situation with the resignations for EMT's in Dutch John. Mrs. Pallesen stated that she had talked to Sheriff Jorgensen and they are still using the Green House meter as there is still a light pole and security cameras. Motion by Mr. Blanchard to approve the Open Invoice Report as revised. Seconded by Mrs. Perry, all in favor.

There was no correspondence provided to the Commission today.

The following business license applications were provided by the County Clerk's office for review and approval: Basin Propane Systems, Donald Cowdell, DDI, Inc., Cindy Keller, Myvocom, Patrick Krause/Green River Drifters, Quick Dispense, Inc., RDT, Inc., Red Canyon Lodge, William H. Smith & Assoc., PC, Sheryl Street, Sysco Intermountain, Wild West Munchies, Western Oil field Supply. Mr. Blanchard questioned the application as submitted by Quick Dispense with regards to the business needing to pay as a Transient Business and Mrs. McKee stated that she would review the matter. Motion by Mrs. Perry to approve the business license applications as provided and listed "a" through "n". Seconded by Mr. Blanchard, all in favor.

The matter of the Memorandum of Understanding with the Town of Manila will be continued until the next meeting.

The application to the USDA, Forest Service for the permit for the Tower Rock Run to be held on August 10, 2013 was provided to the Commission by Brian Raymond for consideration. Motion by Mr. Blanchard to approve the Special-Use Application & Permit for the Tower Rock Run 10K and 5K Road Race and One Mile Fun Run as provided. Seconded by Mrs. Perry, all in favor.

Mr. Raymond had also provided the application for the Burbot Bash Fishing Contest for two events with one starting on November 15, 2013 and ending on November 17, 2013 and the other starting on January 24, 2013 and ending on January 26, 2013. Upon review, motion by Mr. Blanchard to approve the Special-Use Application and Permit for the Burbot Bashing Fishing contest. Seconded by Mrs. Perry, all in favor.

The Viacom 2006 Telephone System (3Com)) had been declared as surplus at the last Commission meeting. Motion by Mrs. Perry to approve for the county to use the equipment as a trade with the Daggett School District. Seconded by Mr. Blanchard, all in favor.

Mr. Steglich reported that Mark Ward, Utah Association of Counties' Attorney, would not be present at today's meeting as there are other matters that he was needing to deal with regarding to HB155. This matter will be continued. There will still be a need for the discussion and it can be at the end during commission assignments.

The county has received a resignation from Foote and Charles, County Attorney, and the matter of the content of the Request for Proposals for a replacement was discussed. Mr. Charles has agreed to help put the notice together and to help with the screening process but is looking for direction from the Commission. The existing contract for the County Attorney is \$82,000.00. This matter will be continued until the next meeting to allow time to obtain additional information.

The matter before the Commission is the Lease Purchase Agreement with Zion's Bank Public Finance for the two following vehicles for the Sheriff's Office: 2013 Ford Truck Explorer 4WD and 2013 Ford Truck F-150 Series Supercrew4. Upon review of the information provided, motion by Mr. Blanchard to approve the Lease Purchase Agreement between Zion's First National Bank and Daggett County. Seconded by Mrs. Perry, all in favor.

Motion by Mrs. Perry to approve the Resolution #13-10, A RESOLUTION APPROVING THE FORM OF THE EQUIPMENT LEASE AGREEMENT WITH ZIONS'S FIRST NATIONAL BANK. Seconded by Mr. Blanchard, all in favor with a roll call vote. Jerry Steglich – Aye, Warren Blanchard – Aye and Karen Perry – Aye.

Motion by Mrs. Perry to approve Resolution #13-11, A RESOLUTION APPROVING THE ADOPTION AND SUPPORT OF THE DAGGETT COUNTY COVENANT TO HONOR AND CELEBRATE THE MILITARY MEN AND WOMEN OF DAGGETT COUNTY AND THEIR FAMILIES, AND ALL MILITARY MEN AND WOMEN, AND THEIR FAMILIES, WHO HAVE SERVED, OR ARE PRESENTLY SERVING IN THE MILITARY, AND THEREBY COURAGEOUSLY SUPPORTING AND DEFENDING OUR COUNTRY, AND DAGGETT COUNTY. Seconded by Mr. Blanchard, all in favor.

Motion by Mrs. Perry to go into the Redevelopment Agency portion of the meeting (In & Out). Seconded by Mr. Blanchard, all in favor.

The Professional Service Agreement with Skiconsult.com. was provided for review and approval by Mr. Raymond. Mr. Blanchard questioned why there was a need for this agreement over the agreement approved at the last meeting for Stantec Consulting. Mr. Steglich explained that they had approved the \$7,000.00 to be spent from the Economic Development monies which will be the total project cost plus approved expenses. Stantec is the engineering firm and Skiconsult is the ski consultant and has the expertise to complete the survey. The amount of the compensation for this agreement is \$4,000.00 which is the remaining preapproved amount for the \$7,000.00. Mr. Blanchard questioned #2 of the agreement where it states that the county will pay out-of-pocket expenses and Mr. Steglich stated that the agreement also states that any additional compensation has to be agreed upon by the parties. He will therefore be required to come to the Commission prior to expending anything over the \$4,000.00. The Schedule of Work was reviewed and discussed. With no further discussion, motion by Mrs. Perry to approve the Professional Services Agreement with Skiconsult.com, LLC. Seconded by Mr. Blanchard, all in favor.

Mr. Raymond had requested that the County/RDA schedule a Public Hearing for the Greendale Project Area as required. Mrs. Perry questioned what the Greendale Project Areas was and Mr. Steglich stated that the County/RDA was creating another RDA which includes the areas of the Flaming Gorge Lodge and Red Canyon. Based upon information provided, motion by Mrs. Perry to schedule the Public hearing for this matter on June 4, 2013. At 10:00 A.M. Seconded by Mr. Blanchard, all in favor.

Ryan Morgan was present regarding the Command Unit that the county is wanting to surplus. The county is still evidently trying to find the title for that vehicle. Mr. Morgan will get the title and provide it to the county.

The Exclusive Sales Listing Agreement with Coldwell Banker Commercial Caldwell Banker was on the agenda for review and approval. Mr. Steglich stated that Grant Charles has reviewed the document and he felt that everything was fine as it was a standard 6% listing agreement. Mr. Blanchard questioned the matter of the wording in #1

where it gives the exclusive right to sell or lease the property for the county indefinitely. Mr. Steglich stated that the agreement states that it can be terminated by either party within 30 days. Mr. Blanchard stated that if there was a termination date the agreement would be reviewed periodically which he feels would be beneficial. He also stated that he was comfortable with a one year termination date. Mr. Blanchard also questioned the wording in 2-C which states that if for any reason the county removes property from the market, the county has to pay full commission and he also questioned the need for a separate value for the blocks and to be included as an attachment to the agreement. These matters were discussed and reviewed. Mr. Steglich stated that he hated to drag this out any longer and would like to see the agreement approved with the two changes – attachment and a termination date. Another area of concern with Mr. Blanchard was the firm representing both the owner and buyer and Mrs. Perry stated that happens all the time. Upon discussion, motion by Mrs. Perry to approve the Exclusive Sales Listing Agreement for one year date and the attachment of the block prices. Seconded by Mr. Blanchard, all in favor. Mr. Steglich will get with Coldwell Banker and obtain a revised agreement with the changes as approved.

Sheriff Jerry Jorgensen was present as requested to provide his input on the notice for replacement language for a County Attorney and to let the Commission know what things are important for an attorney to the Sheriff's office. Sheriff Jorgensen stated that the current attorneys have represented the county pretty well for the court cases but his complaint is that they are two hours away and sometimes they do not answer their phones. Sheriff Jorgensen stated that he would like to have time for his officers to be able to meet with the attorney on a regular basis to review cases. Attorney follow up and responsibility are two other items of concern and would like to see that built into the new contract. Mr. Steglich stated that the county was looking for attorney attendance in the county for a minimum of three days (Tuesday, Wednesday and Friday) for eight (8) hours a day. The other reason that Sheriff Jorgensen was present was to advise the Commission that the new Sheriff's office would soon be ready to move into and he needed to talk about that transition. He suggested the possibility of having an Open House for the public so they could see what the inmates and Joe Jacobs have done with limited funds. The project has also given the inmates some building trades. Upon review they determined to hold the Open House on Tuesday, June 18, 2013 and to invite the public and Geoff Lisik from KSL. Susie Potter, Sheriff Secretary, will do a media report and include the information in the newsletter. Sheriff Jorgensen stated that the meter for the old green house is providing power for overhead lighting for the jail and to power for the shop upon the need.

Mark Ward, Utah Association of Counties, stated that the timeline for the bill that Senator Bishop has been working on has bogged down a little. He had planned to be at the County Commission meeting today to help the county put together a draft resolution.

With no further business, the meeting adjourned at 10:35 A.M.

/s/ Vicky McKee

/s/ Jerry Steglich

/s/ Karen Perry

/s/ Warren Blanchard