



Small Business Economic Recovery Grant July 2020

Daggett County is pleased to provide small business grants in an effort to assist businesses through the COVID-19 hardship. Small businesses are critical to the success of the economy in our county. The funds originate from the CARES Act fund approved by Congress and passed through the Utah Governor's Office of Management and Budget. Daggett County has determined that these grant expenditures are necessary in response to the public health emergency.

To qualify, a business must have experienced a significant impact as a result of the Public Health Order on April 2, 2020 (or subsequent health orders). The business must have a business presence in Daggett County that was financially impacted due to a health order associated with the COVID pandemic.

Grant Eligibility Requirements (ALL must apply):

1. Entity must be a registered business in Daggett County with an active business license issued by Daggett County, the Town of Manila, or the Town of Dutch John as of April 1, 2020. Exceptions may be given for a home business that does not require a business license and faith-based organizations.
2. Entity must be a For-profit or Non-profit business in good standing with the Utah Division of Corporations
3. Business must be current on property taxes through April 1, 2020, if the business owns property or the owner's residence for a home business.
4. Business must have incurred a business loss from April 1 through June 30, 2020 as a result of interruption caused by required closure as the result of the public health order, closed voluntarily to promote social distancing measures or decreased customer demand as a result of the COVID-19 public health emergency.
5. Business incurred business expenses from April 1 to June 30, 2020, in the amount at least totaling the requested grant amount (\$1,000 to \$10,000). Regular business expenses include, but not limited to, utilities, rent, payroll, payroll taxes, employee health benefits, insurance, improvements to business to encourage social distancing and the purchase of PPE.
6. Business must operate with less than 500 employees.

7. Business is not a publicly traded company. Exception given for a franchise owner with a business that is locally owned.

Grant Funding Preferences

The selection committee will review the submitted applications to determine recipients and grant amount. The following preferences will be a factor, but not limited to, in the determinations and are listed in order of priority.

1. Business experienced interruption caused by a required closure (examples: dine-in restaurants, health club, gymnastics or dance studio)
2. Business experienced interruption caused by decreased customer demand as a result of the COVID-19 public health emergency (example: hotel)
3. Business experienced interruption caused by voluntary closure or partial closure to promote social distancing measures (example: retail store)
4. Business made efforts to comply with the public health orders from the State of Utah and Tri-County Health Department.
5. Priority will be given to businesses with higher business losses attributed to the public health orders.
6. Preference will be given to a business that has not received other recovery grant funding.
7. Preference will be given to a business with a storefront versus a home based business.

Grant Request: \$1,000 to \$10,000

Grant Submission Deadline: Friday, July 31, 2020; 5pm MST

Applicant must submit a W-9 form as part of this application. The grant award is likely taxable and reported as income by the awarding entity.

Applications will be accepted by email, mail, or in person to Daggett County Economic Development, PO Box 219, Manila, Utah 84046. Email: economicdevelopment@daggettcountry.org. Paper copies available at the Daggett County Courthouse.

Applications will be reviewed for completeness by the Daggett County Economic Development Director upon receipt. Applications will be reviewed by representatives of Daggett County and other financial professionals. Grant awards will be from \$1,000 to \$10,000 based on the preferences listed in the application, number of applications received, and grant funding available.

Anticipated Schedule:

July 31 Round 1 grant application due by 5pm MST
August 15 Starting of Round 1 grant awards and release of funds

The grant applications will be reviewed by the committee after the July 31 submission date. This is not a first-come first-serve grant opportunity. It is anticipated that a second round of funding will be available in August after the State of Utah releases additional recovery funds to local governments. The grant award amount and recipient business name are subject to public record laws.

If you have questions, contact:

Daggett County Economic Development Director

economicdevelopment@daggettcounty.org

435-784-3218 x 200

95 North 1st West

Manila, Utah 84046



DAGGETT COUNTY SMALL BUSINESS ECONOMIC RECOVERY GRANT

APPLICATION - Round 1 Grant 2020

Due: Friday, July 31, 5pm

The Small Business Economic Recovery Grants are intended to assist businesses that have been negatively affected by the COVID-19 epidemic. Businesses may apply for their losses to be covered by these grants, and all awards are only to be used for incurred expenses. Applications will be processed by the Economic Development Office of Daggett County. Funds will be awarded at the discretion of the selection committee until the funds are depleted.

I request a total of \$_____ in grant funding to cover business costs incurred as a result of business interruption caused by health orders (between \$1,000 and \$10,000).

The following documentation must accompany this application:

- 1) W-9 form for applying entity

ENTITY INFORMATION

Business Legal Name:

Business Trade Name (DBA):

Business Address:

City:

State:

ZIP:

Mailing Address (If different):

City:

State:

ZIP:

EIN / SSN:

PRINCIPAL CONTACT INFORMATION

First Name:

Last Name:

Title:

Email:

Work Phone:

Mobile:

1. I own a registered business in Daggett County with a business license as of April 1, 2020. My business license is with (check one):
 - Daggett County
 - Manila
 - Dutch John
 - I am exempt from a business license with my home business and I am in good standing with Utah Division of Corporations
 - Non-for-profit entity
 - Faith-based organization

2. At my business location (check two):
 - I operate my business out of a storefront
 - I operate a home business
 - I am the property owner where my business is located and I am current on my property taxes through April 1, 2020
 - I lease or rent

3. I incurred a business loss from April 1 through June 30, 2020 as a result of (check all that apply):
 - My business experienced interruption caused by required closure as the result of the public health order
 - My business was affected by decreased customer demand as a result of the COVID-19 public health emergency
 - My business was closed voluntarily to promote social distancing measures

4. I operate a small business with the following number of employees in Daggett County:
 - As of April 1, 2020:
 - ____ full-time employees (including owner)
 - ____ part-time employees
 - As of June 30, 2020:
 - ____ full-time employees (including owner)
 - ____ part-time employees

5. My business is:
 - A franchise with a business that is locally owned
 - Not a franchise

6. Date Business Established: _____

7. My business experienced an economic loss from April 1 to June 30, 2020.
 - a. Estimated gross business revenue from April 1 to June 30, 2019
\$ _____

b. Estimated gross business revenue from April 1 to June 30, 2020
\$ _____

c. Estimated economic loss as a result of COVID crisis and public health orders ('a' minus 'b'):
\$ _____

Businesses that do not show a revenue loss during this time (comparing 2019 to 2020) are not eligible for this recovery grant. Exception given for a first year business or explained hardship. Space provided for explanation in #10.

8. This small business grant must be used to reimburse a business for regular business expenses such as utilities, rent, payroll, payroll taxes, employee health benefits, insurance, improvements to business to encourage social distancing, PPE, etc.

My business experienced business expenses from April 1 to June 30, 2020, in the amount at least totaling the requested grant amount (\$1,000 to \$10,000). List your estimated business expenses experienced from April 1 to June 30:

Ave. monthly lease, rent or mortgage \$ _____

Ave. monthly utilities \$ _____

Ave. monthly payroll \$ _____

Ave. monthly health benefits \$ _____

Ave. monthly insurance \$ _____

Ave. monthly - other expenses \$ _____

My business did not experience business expenses from April 1 to June 30, 2020, in the amount of my grant request (not eligible for this grant)

Documentation is not required to be attached to this application. Receipts must be provided upon request or during audit.

9. My business applied for and received the following compensation from other sources as a result of the disaster in 2020. These amounts do not include loans, only grant awards. Check all that apply:

Economic Injury Disaster Loan (EIDL) funds. Amount received in grant funds (advance) \$ _____

Payroll Protection Program (PPP) / SBA. Grant amount received (forgiven) \$ _____

State business recovery grant. Grant amount received \$ _____

BEAR sub-grant by Daggett County. Grant amount received \$ _____

Other grant(s) for COVID recovery. Name of grant _____

Grant amount received \$ _____

10. Comments or other hardship considerations for the selection committee to review:

Contact: Economic Development, 435-784-3218 x 200, economicdevelopment@daggettcountry.org

Acceptance of the Grant Agreement by Business Owner

I authorize the Daggett County Economic Development Office or its designee to verify the information provided in this application and the accompanying documentation of my business expenses and income. I agree that an audit may be performed to verify the information and representations set forth herein.

I have read and agreed to be bound by this grant agreement for accepting Coronavirus Relief Fund monies from Daggett County. I affirm that the documentation provided is correct and the estimates set forth herein are actual business expenses and income incurred from April 1, 2020 to June 30, 2020. I agree to retain documentation related to this application and to any uses of the funds, including but not limited to invoices, sales receipts, payroll expenditures, income and bank statements, for a period of not less than 3 years. I agree to retain receipts of business expenses incurred from April 1 to June 30, 2020, in the amount at least totaling the amount of grant received. Receipts reflect business expenses such as utilities, rent, payroll, payroll taxes, employee health benefits, insurance, improvements to building to encourage social distancing, PPE, etc.

I have read and understand the eligibility requirements for accepting this Small Business Economic Recovery Grant funded through Coronavirus relief fund monies from Daggett County. I am authorized to submit this application and accept this grant on behalf of the business named in this application. Funds provided through this agreement and application are considered government financial assistance. If audit findings determine that any funds were obtained or expended by the recipient in violation of this program or application I agree to make full repayment of those funds.

I understand that knowingly and willfully providing false information for the purpose of obtaining these public funds is a violation of law and could subject me to fines, imprisonment, or both.

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the _____ day of _____, 2020.

I have included the following documentation:

- W-9 form for submitting entity

Signature of applicant:

Name:

Title:

Approval of Grant Award	
Entity:	
Grant award amount:	
Name:	Title:
Signature:	Date: