



**Daggett County Planning and Zoning**  
**95 North 1st West**  
**Manila, Utah 84046**  
**435-784-3218**

## APPLICATION TO AMEND AN EXISTING SUBDIVISION PLAT

<b>Office Use Only</b>	
Application # _____	Fee: _____
Date Received _____	Paid: _____
Name of Subdivision to be Amended _____	
Planning and Zoning Commission Date: _____ Approved _____ Denied _____	
Vacate/Amend/Alter Street ___ No ___ Yes (County Commission Approval Required)	
County Commission Date _____ Approved _____ Denied _____	
Public Hearing Date(s) Planning Commission _____ County Commission _____	

<b>Property information and Location</b>	
Property Address _____	
City/St _____	Zip _____
Parcel# _____	Serial# _____
Section _____	Township _____ Range _____
Zone _____ Is Zone Change Needed ___ Yes ___ No ___ Requested Zone _____	
<i>You must include a parcel map obtained from the Daggett County Recorder's office with this application</i>	

<b>Property Owner(s) Information</b>	
Name(s) _____	
Mailing Address _____	
City/St _____	Zip _____
Phone# _____	Email _____

**Agent for the Property Owner**

Name(s) \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
City/St \_\_\_\_\_ Zip \_\_\_\_\_  
Phone# \_\_\_\_\_ Email \_\_\_\_\_

*An agent authorization form properly signed and notarized MUST be included with this application*

**Engineer/Surveyor**

Name(s) \_\_\_\_\_  
Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/St \_\_\_\_\_ Zip \_\_\_\_\_  
Phone# \_\_\_\_\_ Email \_\_\_\_\_  
Professional License Number \_\_\_\_\_

Reason for Amendment \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Each development shall be actively pursued to completion. Any application that exceeds the time limits stated in the Subdivision Ordinance will be deemed null and void and the sub divider for that development waives all vested rights. Any extension must be requested prior to the expiration of the original approval. Should a prior application become void, the applicant must reapply. There shall be no presumption of approval of any aspect of the process. Each application for a subdivision amendment shall have all required submittals before it is accepted as a complete application. I (We) hereby submit this as a legal and complete application on: Signature of owner(s) or agent(s):

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Printed name \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_  
Printed name \_\_\_\_\_

## **Procedures for Amending, Extending or Vacating a Subdivision Plat**

The following requirements shall be met in order to amend, extend or vacate a subdivision plat and to be scheduled for the Daggett County Planning and Zoning Board agenda. The requirements shall be followed as required in the Daggett County Code Article 8, Chapter 8: **Subdivisions and/or as required in Utah State Code 17-27a-608 and 17-27a-609.**

A. Schedule: Subdivision plats may be amended from time to time according to the following schedule:

1. Subdivisions having minor changes in which no new lots are created, or in which lots are deleted or reduced in number, or where lot lines are moved, the requirements of subsection B of this section may be followed.
2. Subdivisions amended for the purpose of creating new and/or additional lots in the subdivision shall be treated as though they were a complete new subdivision. All current requirements of this title shall be met unless otherwise waived by the Planning Commission and the County Commission.

B. Per Daggett County Code. 8-8F-3: LOT LINE ADJUSTMENTS WITHIN RECORDED PLAT OR SUBDIVISION:

A. An application for a lot line adjustment shall be submitted when:

1. Any of the lots being adjusted are part of a subdivision.

B. Conditions For Petition: Petitions to adjust lot lines between adjoining properties may be executed upon the recordation of an appropriate deed that has been approved by the Zoning administrator and cleared for taxes by Daggett County Treasurer, if:

1. No new dwelling lot or housing unit results from the lot line adjustment.
2. To be filed jointly by owners of subject properties affected by the lot line adjustment.
3. The lot line adjustment does not result in a remnant piece of land that did not previously exist.
4. The lot line adjustment does not result in the violation of any applicable zoning district requirements.

C. Requirements Prior To Recordation: Prior to recordation of the appropriate deed, the County Recorder shall ensure the requirements of this section are met. The County Recorder shall review the materials presented for a lot line adjustment prior to recordation. (Ord. 17-16, 7-26-2017)