



**DAGGETT COUNTY**  
**95 North 100 West**  
**P.O. BOX 219**  
**Manila, UT 84046**  
**435-784-3218**

**ROOFING, SIDING, WINDOW AND DECK BUILDING PERMIT APPLICATION**

Owner(S) of Property \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Applicant(if not owner) \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Location Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Tax ID(Parcel)Number \_\_\_\_\_ Serial Number \_\_\_\_\_

\_\_\_\_\_

Please give a detailed description of the proposed improvement(s) on the lines below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SELF (IF RESIDENTIAL)\_\_\_**

General Contractor \_\_\_\_\_ License# \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

**Incomplete Applications Will Not Be Accepted**

**By signing below I understand and agree to the following:**

1. Deposit amount paid at the time of application is nonrefundable but will be credited towards the final cost of the plan check total.
2. Proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his/her authorized agent and we agree to conform to all applicable laws of this jurisdiction.
3. All information listed on this application is true and accurate to the best of my knowledge and any misrepresentation may result in the denial or revocation of this permit.
4. I hereby agree to provide new information in the event any changes are made, including any changes to the listed contractors. I shall inform the Planning & Zoning department prior to any work commencing.
5. An approved inspection is required every 180 days from the date of issuance or permit will expire and be null & void. I may enquire with the Building Official for any request for extensions.

**Owner or Authorized Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Printed Name** \_\_\_\_\_



DEPARTMENT OF COMMERCE  
 Division of Occupational  
 Professional Licensing  
 160 East 300 South, Fourth Floor  
 P.O. Box 146741  
 Salt Lake City, Utah 84145-6741  
 (801) 530-6628  
 Email to jwoolf@utah.gov Or Fax to 801-530-6301, Attn: Jody Woolf

OWNER/BUILDER CERTIFICATION  
 AND  
 AGREEMENT TO COMPLY WITH  
 THE CONSTRUCTION TRADES  
 LICENSING ACT

- ( ) NEW RESIDENTIAL CONSTRUCTION
- ( ) REMODEL OR ADDITION BY OWNER

Name of owner/builder: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

LOCATION OF CONSTRUCTION SITE

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot No \_\_\_\_\_

**CERTIFICATION**

I, \_\_\_\_\_, certify under penalty of perjury that the following statements are true and correct and are based upon my understanding of the Utah Construction Trades Licensing Act.

1. **For New Residential Construction Only.** I am the sole owner of the property and construction project at the above described location; the project described is the only residential structure I have built this year; I have not built more than three residential structures in the past 5 years.

**For New Residential and Remodel Construction:**

2. The improvements being placed on the property are intended to be used and will be used for my personal, non-commercial, non-public use.

3. I understand that work performed on the project must be performed by the following:

- a. Myself as the sole owner of the property; or
- b. A licensed contractor; or
- c. My employee(s) on whom I have Worker's Compensation Insurance coverage, on whom I withhold and pay all required payroll taxes, and with respect to whom I comply with all other applicable employee/employer laws; or
- d. any other person working under my supervision as Owner/Builder to whom no compensation or only token compensation is paid; and

4. I understand that if I retain the services of an unlicensed contractor or compensate an unlicensed person, other than token compensation, or other than as an employee for wages, to perform construction services for which licensure is required, I may be guilty of a Class A Misdemeanor and may be additionally subject to an administrative fine in the maximum of \$2,000.00 for each day on which I violate the Utah Construction Trades Licensing Act.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Signature of Owner/Builder \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_. In the County of \_\_\_\_\_ State if Utah.

My Commission Expires: \_\_\_\_\_

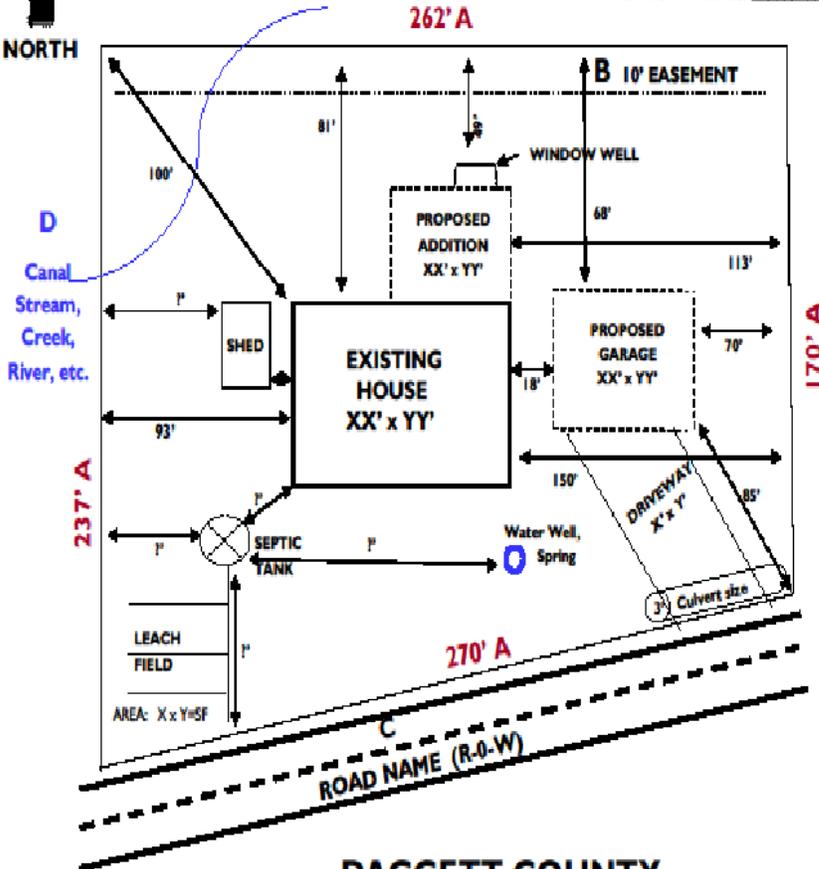
Notary Public

# SAMPLE PLOT MAP (8 1/2 X 11)

Jobsite Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner's Phone #: \_\_\_\_\_



## CHECK LIST

- NORTH ARROW
- PLOT PLAN SCALE
- PROPERTY OWNER INFORMATION
- PARCEL NO & ZONING

### A PROPERTY DIMENSIONS

### B EASEMENTS

### C ROADS AND STREETS

### D WATER FEATURES

### SHOW EXISTING BLDGS

USE SOLID LINES

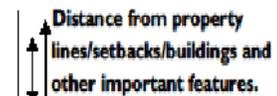


SHOW PROPOSED BLDGS

USE DASHED LINES



Use Arrows to show



Provide ALL relevant distances.

Show Sewer lines and Power lines when existing on the property.

## DAGGETT COUNTY PLANNING AND ZONING

Know your SETBACKS